

# Supméca

## International Fact Sheet



### Contact for exchange students

#### International Office

3 rue Fernand Hainaut  
93407 Saint-Ouen Cedex  
FRANCE

#### Ioana Herman

Head of the International  
Relations Office

*International agreements,  
internship abroad*

[ioana.herman@supmeca.fr](mailto:ioana.herman@supmeca.fr)  
Tel. +33 1 49 45 25 39

#### Sophie Breyer

Deputy Director of the  
International Relations Office

*Incoming students, ERASMUS+,  
mobility grants*

[sophie.breyer@supmeca.fr](mailto:sophie.breyer@supmeca.fr)  
Tel. +33 1 49 45 29 94

### Institutional Details

Name : Supméca - Institut supérieur de mécanique de Paris

Erasmus code: F ST-OUEN02

Mailing address: 3 rue Fernand Hainaut - 93407 Saint-Ouen – FRANCE

Phone number: +33 1 49 45 29 00

Website : [www.supmeca.fr](http://www.supmeca.fr)

#### Course catalogue links

[www.supmeca.fr/formation/ingenieur-supmeca-statut-etudiant](http://www.supmeca.fr/formation/ingenieur-supmeca-statut-etudiant)

[www.supmeca.fr/catalogue](http://www.supmeca.fr/catalogue)

### Application

#### Application deadlines

- Winter semester/ full academic year: May 31<sup>st</sup>
- Spring semester: November 30<sup>th</sup>

To apply, Supméca and your home university must have signed an Erasmus agreement or/and a bilateral or double degree agreement.

Your home university is responsible for selecting the students eligible to apply for an exchange at Supméca. However, Supméca may accept or not your application.

#### Procedure

For your application and all pedagogical aspects, including the information about French and/or English classes, please contact directly Mrs. Ioana HERMAN. For any other question regarding your stay at Supméca, please contact Mrs. Sophie BREYER.

#### Required documents:

- Application Form
- Motivation letter (in French or English)
- Resumé (in French or English)
- Transcript of records
- List of selected courses (if needed)

*Supméca will send its decision within 4 weeks upon receipt of the application.  
A Transcript of Records will be issued at the end of each academic year/semester.*



## Academic calendar

- **Winter semester:** September 1<sup>st</sup> - February 27<sup>th</sup>
- **Spring semester:** February 1<sup>st</sup> - June 30<sup>th</sup>

Homepage for exact dates of academic year:  
[www.supmeca.fr/formation/calendrier-universitaire](http://www.supmeca.fr/formation/calendrier-universitaire)

## Course information

For detailed course information, please refer to:  
[www.supmeca.fr/catalogue](http://www.supmeca.fr/catalogue)

Be sure the courses you plan to take at Supméca, as well as the number of credits, are approved by your home university. We expect you to take as much scientific courses as required to validate a minimum of 10 ECTS per semester but we strongly advise you to validate 15 ECTS or more. It is mandatory for double degree students to validate 30 ECTS per semester.

### Languages of instruction

- Classes in French
- Projects in English

Supmeca requires proof of language proficiency in French and/or English (B1 or B2 or higher of the CEFR), no certification required.

French courses are organized during the academic year:  
2 hours/week (2 ECTS/semester)

## Additional information

### Medical insurance

European students must request the European health insurance card in their native country.

Upon arrival, non-European students must register with the French "Sécurité sociale" System free of charge: <https://etudiant-etranger.ameli.fr>. The Sécurité Sociale will cover 70% of your medical expenses. You may also choose to take out an additional student insurance.

### Liability insurance

You must be covered with the liability insurance and prove it with a certificate at your arrival. As we work with a partner, you will receive more information after your registration.

### Visa

The students coming from countries requiring VISA must obtain it by their own means, using the acceptance letter sent from our Office.

More information: [www.service-public.fr/particuliers/vosdroits/F2231](http://www.service-public.fr/particuliers/vosdroits/F2231)

### Accommodation

Once you receive the admission letter, you will be able to book a room through our partner dormitory.

### Cost of living

Basic living costs can currently be estimated between €600-750/month. Accommodation: €450-500 but with CAF aid for students €250-400; food: €200 (a restaurant is open at Supméca for lunch: €4.2 for students in 2017-2018), other expenses €150.



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—  
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FRANCE

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Ministère de l'Enseignement supérieur,  
de la Recherche et de l'Innovation

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